



# Keeping Students & Staff Safe with Visitor Management

## What Every Parent Should Know About Our Visitor Management System

### 1. What is a Visitor Management System?

A Visitor Management System helps the school front office maintain full control of persons desiring entry to the campus by screening every visitor, parent, and other guests against the sex offender database and any internal blacklist or custody restriction notations.

### 2. Why is a Visitor Management System Important for Schools?

The first priority of schools is to keep students and staff safe. It is unrealistic to expect school front office staff to know everything about a parent's background, and if they have custodial rights - let alone the background of a stranger who shows up for facility maintenance. To ensure that the primary goal of safety is accomplished, school front office staff must be equipped with tools to know who is coming and going on the campus. A Visitor Management System eliminates uncertainty and reduces risk, because each visitor to the campus will be screened.

### 3. How Does the Visitor Management System Work?

When visitors arrive on the campus, they scan their

official government issued identification. The system will immediately begin checking the name and date of birth against the sex offender registries. Almost instantaneously, the system will return a no match record or indicate that a potential match was found. The front office staff member will review the record and determine, per district policy, if the visitor should be granted or denied access to the campus for their designated purpose. Visitors granted access will be provided with a printed badge that may include details such as their picture, name, purpose of visit and destination.

### 4. What Information is Maintained from the Official Identification?

Visitors can quickly and easily scan their official identification such as a driver's license. The system will maintain the person's name, date of birth and picture/image.

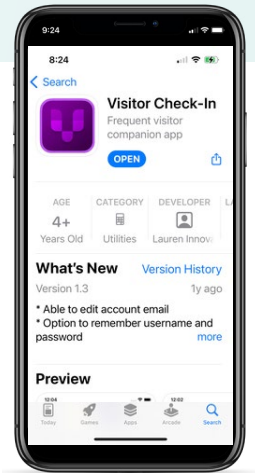
### 5. Is There an Expedited Process for Frequent Visitors?

Yes. Through the phone application, (*Visitor Check-In*), visitors can schedule a visit, check a student in or out by simply justifying the

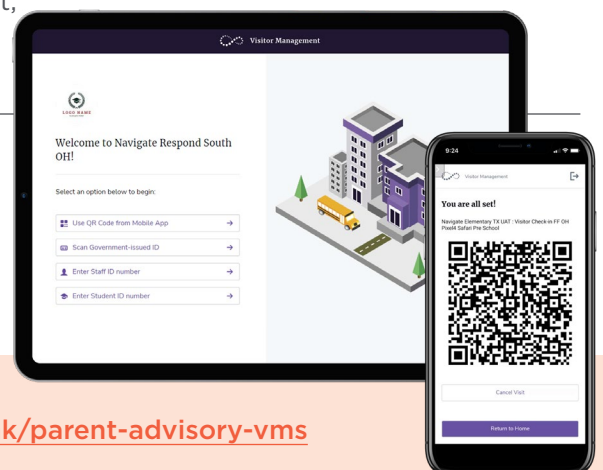
reason. Once completed, a QR code will be provided which can be scanned upon entry at the school's front office. This expedites the process, reduces front office lines and enables the school to better monitor the coming and goings of students.

### 6. Why was Navigate360's Visitor Management System Selected?

Safety is never convenient, but Navigate360's Visitor Management System is an easy to use, modern & robust system that can handle the demands of today's busy schools that need to keep students and staff safe while still welcoming the community in. The solution empowers school front office staff to make informed decisions based off the sex offender record results and school district policy while they verify the reason for the visit.



**Navigate360 is an industry leader in holistic safety & wellness solutions.** For 20 years, Navigate360 has been the most widely chosen safety partner in the United States, protecting more than 50,000 districts, schools, law enforcement agencies, businesses and houses of worship. Navigate360 believes every child should be able to experience each school day without fear.



To learn more about our Visitor Management System at [nav360.link/parent-advisory-vms](https://nav360.link/parent-advisory-vms) or call us at 330-661-0106.